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HOLLAND BROOK SCHOOL

Dr. Jonathan Moss, *Principal*

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Misbehaviors by children in the upper elementary grades are usually minor and addressed by their teachers. We see this as part of the learning and growth that all children go through. Occasionally, children are referred to the building principal for behaviors that are habitual or dangerous. The principal will speak to the child, the referring teaching and the child's parent. Below is a list of potential consequences that the principal may deem appropriate for the infraction.

1. Parent or guardian contact – required on the day of the incident.
2. Lunch detention- Lunch detention is where students spend their lunch period in a designated area under supervision as a consequence for misbehavior. During this time, students eat their lunch separately from their peers and may be required to complete assignments or reflect on the behavior
3. Time out in the main office-Students are responsible for all work missed during a time out.
4. Loss of privileges or removal from activities (including but not limited to: recess, assemblies, parties, class trips, lunch room use, bus privileges)
5. Parent Conference- A parent conference at school is a meeting between parents and teachers to discuss a student's academic progress, behavior, and any concerns. This provides an opportunity to collaborate on strategies for supporting the student's success and addressing any issues. During the conference, both parties share observations, set goals, and develop an action plan to ensure the student thrives academically and personally.
6. After-school detention- After or main office detention is the decision of the teacher who will contact the child's parents and notify them of the detention. A written detention slip will be sent home detailing the infraction and verifying parental permission for the child to remain after school. Detention will be scheduled and will be for one hour, usually from 2:45 until 3:45 p.m. Parents are required to provide transportation for their child when the detention is after school
7. Bus suspension- This occurs when a student violates bus conduct rules, such as causing disruptions, engaging in fights, or damaging property. During the suspension, parents or guardians must arrange alternative transportation for their child, as the suspension affects only bus privileges, not school attendance.



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8. In-school suspension is a disciplinary measure where students are removed from regular classes and placed in a designated area within the school to complete their assignments under supervision. Parents are informed about the suspension and may be required to meet with the school to discuss the incident and steps for the student's behavioral improvement.

9. Out-of-school suspension Serious or continuous infractions of the school code may result in suspension. In determining the length of a suspension period, the administration may consider evidence of past behavior and conduct. Whenever an administrator suspends a pupil, the superintendent will be notified. Students are responsible for all work missed during a suspension. Parents are required to accompany their child to school for a re-entry conference when returning from a suspension.